

**Transylvania County Board of Health
Minutes**

Regular Meeting **Special Meeting**

January 13, 2015; 6:00 p.m.

Community Services Building Conference Room

I. Call to Order and Introductions

Meeting was called to order by Chair Biecker at 6:00 p.m.

Members Present	Chris Biecker, Chair; Tony Fisher; Ben Lamm; Linda Schieve; Hooper Williams; Jeanne Byrne; Gus Tucker
Members Absent	PJ Boatwright
Staff Members Present	Elaine Russell, Health Director/Secretary to Board Miriam Brown Pepinsky, Business Officer Anita Glance, QA/QI Coordinator Sharon Cameron, Director Personal Health
Others Present	Barbara Jean Sorensen, TRAIN Coordinator Terry L. Pierce, Former Interim Health Director

Quorum was present.

Chair Biecker welcomed the Transylvania County's Health Director Elaine Russell.

A certificate of appreciation was presented to Terry L. Pierce who served as the interim health director from May 5, 2014 to January 4, 2015.

II. Approval of Consent Agenda

Chair Biecker requested an approval of the consent agenda. Ms. Byrne moved; Mr. Lamm seconded a motion to approve the consent agenda. The vote was unanimous.

III. Public Comments (None)

IV. Health Director Report

- Oath of Office was administered and filed January 5, 2015.
- Delegation of authority for health director's absence was signed for Miriam Brown Pepinsky (financial/contracts) and Sharon Cameron (health director duties).
- Agency revenue projections are on track.
- At the Board of Commissioners meeting on January 12, 2015, Chris Biecker was appointed Chair. Commissioner Kelvin Phillips was appointed to fill the commissioner representative on Board of Health. Jim Holimon (general public) and Terry Allen (professional engineer) terms ended. Vacancies will be recruited and appointed by Commissioners.
- The Pertussis outbreak has concluded. Summary: 128 tests performed; 15 positive by state definition. Medication was ordered and paid for 463 individuals as prophylaxis. Staff spent 694 hours at a total cost of \$39,470. Ms. Byrne inquired if the holidays affected the reduction of cases. Ms. Russell responded it may have attributed and created a buffer.
- Flu deaths were reported at a local term care facility.
- Response and communication algorithms in place locally and state level for Ebola.

- Health Department strategic plan is due for review March 2015. The strategy for the development of the next plan will be presented for discussion at the February meeting.
- Community Health Assessment is due December 2015 and will be conducted at the regional level (regions 1 and 2) through the WNC Healthy Impact project.
- Region 1 Health Directors held a local legislator briefing on January 8, 2015. Senator Jim Davis and Representative Joe Sam Queen participated.
- Agency's external communications plan will be reviewed, modified and updated in the next six months. Health Educator Tara Rybka will co-lead the project with the Health Director.
- Meeting with United Way Executive Director Steve Pulliam and Transylvania Regional Hospital President/Chief Nursing Officer Cathy Landis to discuss community needs, resources and role of Land of Waterfalls Partnership for Health (501c(3)).
- The State of the County Health (SOTCH) report will be presented by the Health Educator at the February meeting.
- Health Director's job description will be discussed and signed at the February 2015 meeting.

V. Old Business (None)

VI. New Business

A. Election of Officers

Chris Biecker was nominated to continue serving as Chair. Dr. Boatwright was appointed Vice Chair. Chair Biecker requested an approval of elected officers. Ms. Byrne moved; Mr. Lamm seconded a motion to approve the elected officers. The vote was unanimous.

B. Budget Amendments

Delta Dental Foundation awarded \$1000 grant to fund elementary school dental hygiene kits in the Dental Project program. Chair Biecker requested an approval of the Delta Dental budget amendment. Ms. Byrne moved; Mr. Biecker seconded the motion to approve the Delta Dental budget amendment. The vote was unanimous.

St. Philips Episcopal Church awarded \$3500 grant for the TRAIN (Transylvania Resource Access Information Network). The intent of this grant was specific to fund transportation. However, the transportation van has become a non-viable option. United Way is currently looking for alternate vehicles. St. Philips understands the current situation and if a van cannot be located, the grant can be used to fund vouchers for transportation. Ms. Sorensen spoke of the long-term goal of providing transportation similar to the model in place in Henderson County.

Ms. Schieve asked the locations for the TRAIN van. Ms. Sorensen responded medical appointments and/or pharmacies and added barrier for some citizens in our county is personal reliable transportation. She mentioned United Way may have a repair shop in place soon. The initial van route may be expanded.

Ms. Byrne asked about a local automotive dealership and if they would be willing to donate. Ms. Sorensen indicated there are several businesses collaborating with United Way to possibly fund a vehicle. Another option is to collaborate with the Transportation Director Keith McCoy.

Dr. Fisher asked who was eligible for County Transportation. Ms. Sorensen responded this transportation is for Medicaid-covered service.




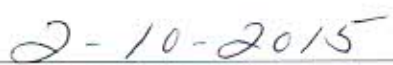
Chair Biecker requested an approval of the St. Philips Church budget amendment. Ms. Byrne moved; Mr. Tucker seconded the motion to approve the St. Philips Church budget amendment. The vote was unanimous.

VII. Informal Discussion and Public Comment (None)

VIII. Adjournment

Meeting adjourned 6:30 p.m. Mr. Lamm moved; Mr. Biecker seconded a motion to adjourn. The vote was unanimous.

Respectfully submitted:

	
J. Elaine Russell Secretary, Board of Health	Date
	
Chris Biecker Chair, Board of Health	Approved Date

Next Meeting Date

March 10, 2015